



BOARD MEETING AGENDA - ARTS COUNCIL OF BRAZOS VALLEY

4180 Highway 6 South, College Station, TX 77845

Conducted on Tuesday, June 4, 2024, at 6:00 P.M.

- I. **Call to Order & Welcome:** Vos
- II. **Approval of Minutes** Vos
 - a. The Board meeting on May 7, 2024, was canceled due to the lack of a quorum of Board Members. Approval of the minutes from the April 2, 2024, Board Meeting was tabled until the June meeting.
- III. **Discussion**
 - a. **President's Report** Vos
 - i. Resent Board changes include the retirement of Pattie Pederson from Navasota City Council, A.J. Saculla resigning from ACBV Board for family health reasons, and Mark Scarborough resigning from ACBV Board due to pressures with his job in Fairfield, TX.
 - ii. An email motion was sent to the Board Members on Wednesday, May 8, 2024, requesting board approval for Third-Quarter FY2024 grant distributions. Cindy Roberts moved to approve the motion. Warren Finch seconded and a quorum of affirmative email responses was obtained on May 8, 2024. No negative responses were received. The motion was approved.
 - iii. An email motion was sent to the Board Members on Wednesday, May 8, 2024, requesting board approval of FY2024 Rural Grant panel recommendations up to the budgeted level of funding and for permission for the CEO/ED to distribute the recommended funds. Warren Finch moved to approve the motion. Julie Freeman seconded the motion and a quorum of affirmative email responses was obtained on May 12, 2024. No negative responses were received. The motion was approved.
 - iv. CTA FY 2024 fundraiser: Thursday, September 5, 2024
 - Chair: Pam Smits
 - Venue: The Brazos Center,
 - Program: "Take Me Out to the Ballgame"
 - Awardees and honorees
 - v. Action needed on Board appointments (President-Elect and Treasurer)
 - b. **Treasurer's Report** Vos
 - i. Reemphasize appreciation for Mark Scarborough's 6 months of pro bono/absentee effort as Treasurer, after taking a job in Fairfield Texas. Mark regretfully resigned effective May 31, 2024, from the ACBV Board of Directors.
 - ii. Report status and summary of current financial position
 - iii. Report on the status of signature authority and online banking
 - c. **Interim Chief Executive Officer Report** Vos
 - i. An email motion was sent to the Board Members on Wednesday, June 8, 2024, requesting approval for the CEO/ED to distribute the sign-on bonus promised to the new

Marketing, Graphic Design & Social Media Manager in February. Susan Marty moved to approve the motion, Cindy Roberts seconded and a quorum of affirmative email responses was obtained on May 8, 2024. No negative responses were received. The motion was approved.

- ii. Messina Hof Label Art Competition's top 3 winners were announced on May 10, 2024. The overall winner and original winning artwork will be revealed at the Messina Hof Grand Finale Gala Dinner in August.
- iii. Budget Discussion: FY2025 pending approval; FY2026 needs approval.
- iv. Affiliate Application review for Brenham, TX-based Texas Arts and Music Festival
- v. Program and upcoming Events
 - Summer Youth Programs on the website
 - Gallery Timeline and Major Upcoming Events
 - Staff aiding in advertising the Sip & Art Walk Festival in Brenham, 3-7 PM, June 8, 2024.
 - Staff aiding in advertising the Second Annual Navasota Railroad Street Market, 10 AM-4 PM, June 15, 2024.

d. Committee/Task Force Reports

- i. STARS Pate
- ii. Nominating/CEO-ED Search & Selection Committee Finch

IV. Future agenda items for consideration

- a. Audit Committee Assignments
- b. By-laws review/revision needed
- c. Finance Committee Assignments & review/revision of Financial Policies needed Vos
- d. 990 Filing Extended to October 2024
- e. Gallery Committee
- f. No meeting in July. The next meeting is on August 6, 2024., we need a volunteer to run the meeting

V. Adjourn Vos

The next Regular Board meeting will take place in the Satterwhite Conference Room at 6:00 p.m. on August 6, 2024, at the Arts Council at 4180 Highway 6 South, College Station, TX 77845.