

ARTS COUNCIL OF BRAZOS VALLEY
BOARD OF DIRECTORS MEETING
November 6, 2007

MEMBERS PRESENT:

Becky Russell, President
Sherylon Carroll
Penelope Kosztołnyik
Sue Lee
Thom Lemmons
Pawan Mahimtura
Mitchell Morehead

Guadalupe Reyes, Jr.
Netta J. Simek
Carol Wagner
Kay Conlee
Tom Wilkinson
John Happ
Padraic Fisher, Executive Director

President Russell called the meeting to order at 5:30 p.m. She requested an Executive Session to discuss litigation. Simek moved to enter the Executive Session; Wagner seconded, and the motion passed unanimously. The Board entered into Executive Session at 5:35 p.m. Executive Session was closed at 6:45 p.m.

Simek moved to approve the agenda of the Board of Directors meeting; Wagner seconded, and the motion passed unanimously. Wagner moved to approve the minutes; Lemmons seconded, and the motion passed unanimously.

PRESIDENT'S REPORT

With the absence of Fisher, Wagner presented the compiled results of the annual evaluation of the Executive Director by the Board members. Overall Fisher received excellent reviews and comments. Wagner moved to increase Fisher's annual salary to \$70,000 based on his performance on the evaluation. The motion passed unanimously. Fisher was then informed about it. The Executive Committee will meet with Fisher to give directives and set goals.

Russell reviewed the 2007-2008 Board of Directors Board Manual with the Board members. Committee assignments and other important information were noted.

EXECUTIVE DIRECTOR'S REPORT

Fisher presented the following reports:

1. He thanked the Board for the favorable evaluations.
2. The Conflict of Interest form needs to be signed by each Board member and returned.
3. He reviewed and discussed the Board Manual.
4. Government funding contracts have been signed and approved.
5. The membership drive will start soon. We will contract Scott DeLuca for mailing services.
6. We have eight organizations participating in our Community Gallery of Art Program.
7. ACBV and Citibank will sponsor a Financial Best Practice Workshop on November 7.

8. He informed the Board of upcoming events around town.
9. Vendini Ticket machine is here and we will soon be using it for Theatre Company tickets. We hope to encourage other affiliates to join the program. There may be a future service fee.
10. John O'Neil prints have been ordered.
11. Seidel and Schroeder will soon work on our annual audits.

TREASURER'S REPORT

Morehead presented the financial reports. All bills are current. Fisher said the general ledgers and bank statements are in the binder and can be reviewed any time. Errors were discovered under "Profit & Loss Budget vs. Actual" October 2007 statement. The \$240,000 Government Contracts Income and Net Income after expenses for October 2007 were erroneous figures. Fisher was urged to make the needed corrections as soon as possible. Morehead moved to accept the financial reports with the corrections to be reported at the next Board meeting. The motion passed.

COMMITTEE REPORTS

Affiliates:

Wagner presented Motion #1 (see attached) to approve the allocation of City of College Station Hotel Occupancy Tax Revenue funds through the Annual Program Operating Grant Program as recommended by the ACBV Grant Review Panel and Board Grant Review Committee and as attached for FY 2007/2008. The motion carried unanimously.

Opera and Canapes:

Simek reported that the Opera and Canapes event has generated revenues of \$4532.68. We hope to do three or four similar programs per year in the future.

NEW BUSINESS

We are very proud that Russell will be honored as an outstanding woman at the Prenatal Clinic Luncheon.

There being no further business, Wagner moved to adjourn the meeting; Simek seconded, and the meeting adjourned at 7:45 p.m.