

Arts Council of Brazos Valley
Board of Directors Meeting
September 1, 2009

Members Present:

Carol Wagner, President
Sherylon Carroll
Peter Canney
Warren Finch
John Happ
Penelope Kosztolnyik
Sue Lee
Becky Russell
Tom Wilkinson

Staff Present:

Beth Taylor
Craig Hollinger

I. President Wagner called the meeting to order at 6:03pm

II. Executive Session: Motion by Canney to enter executive session at 6:09pm; seconded by Happ....APPROVED
Personnel issues

Motion by Canney, seconded by Lee to leave executive session. APPROVED

NO Action

III. Motion by Canney to approve agenda, seconded by Happ. APPROVED

IV. Minutes of the August 4th meeting was approved on a motion from Happ, seconded by Canney. APPROVED

V. Discussion:

(A)Presidents: WAGNER

(1) Discussion on funding from municipal and county sources, Wagner had sent emails outlining \$19,000 possible reduction in affiliate funds, \$25,000 in Building and \$7-8000 in miscellaneous.

(2) Discussion of the future regarding the Arts Center Building, Wagner reported the College Station City Council is working on an agreement with Arts Council to take ownership of building and lease to the Board. Several points to negotiate, but looks promising

(3) Wagner reported current and planned activities, Kent Kissinger reception, new exhibit starting this week, represented Arts Council at FASO, attended Quilt show fundraiser

(4) Wagner discussed recent staff activities and complimented the staff

(5) Wagner has appointed a committee to begin the planning for the 40th Anniversary of ACBV. Wagner reported that Thom Lemmons will produce a 40th Anniversary Book.

(B) Executive Director (Acting)

- i. Staff written report (See exhibit A)
- ii. action on personnel policies Motion by Wilkinson, seconded by Russell to table this item

(C) Budget and Finance Report

1. Lee reviewed the July financial reports with the Board. After discussion, Lee moved that July 2009 financials be approved, seconded by Kosztołnyik. APPROVED
2. Report on and possible action for Bookkeeping services. A proposal from the Thompson accounting firm was discussed. It was presented a committee recommendation. APPROVED

(D) Committee Reports:

1. Nominating committee recommended Thom Lemmons for a 3 yr. term. APPROVED
2. Motorcycle project report (See exhibit B)
3. CTA Report (See exhibit C)
4. Search Committee report (See exhibit D)

VI. Announcements Next Board meeting, Tuesday, October 6th at 5:30pm

VIII. ADJOURN

Motion by Canney, Second by Russell APPROVED

Acting Executive Director Report – Board of Directors
Tuesday, September 1, 2009

Personnel

- The past month was equally busy for the staff, but it seems like the major balls are rolling and that we're coping okay. We've done several small staff outings and are planning a larger one, perhaps to Camp Creek (thank you Becky!) in October.
- Personnel policies are ready to be approved tonight. Changes as discussed in the July Board meeting are included.

Programs - Internal

- A.R.T. (Art Reaching Teens) for Life
 - o Defer to Craig's report.
- Texas Gallery
 - o Defer to Craig's report.
- Gallery@Dartmouth
 - o Defer to Craig's report.
- Community Gallery-at-Large© Program
- Art Center
- Reflections of a Special Olympics Athlete
- Publications
- Celebrating the Arts
- ... & Canapés
- Affiliate news
 - o New
 - o Pending
 - Staff recommends approving ROLL CALL in Hearne, Tx as the newest affiliate of ACBV.
 - o News

Programs – External

- Texas Reds Festival
- Brazos Valley World Festival
- Barbara Bush Literacy Corps
- ACBV Grants programs revised:
 - o Annual Program Operating Grants – CS HOT Revenues funding
 - Defer to Craig's report.
 - o Mini-Grant award
 - ACBV asked the City of College Station to approve a \$1,500 grant to the Brazos Valley Museum of Natural History. That grant will be processed by us next week.
 - ACBV awarded a \$750 grant to the Navasota Blues Festival in August.
 - ACBV has pending proposals from the Red Wasp Film Festival (\$1,500) and will be receiving a proposal from the Brazos Valley Worldfest (\$1,500). The BV African American museum has also asked ACBV to sponsor a table to their dinner in January.
 - o Designated Grant Program
 - o College Arts Scholarship
 - o Rural Sub-grant

- Leon
- Madison
- Robertson
- Washington
- State

Other

- Public image management and relations
- Presentation to Homebuilder's association – I presented information about the ACBV to the Homebuilder's Association on August 25, 2009. I made an appeal for the members of the association to become members of ACBV, and suggested that we should partner to make College Station appealing for people to build their homes here.

Report to ACBV Board September 1, 2009

Motorcycle Committee meeting Monday, August 17. Present: Peter Canney, Faye Lane, Deborah Mann, Penelope Kosztołnyik, Bob Richards, Tom Wilkinson, Carol Wagner, Beth Taylor

Reports given:

Financials: Money was raised, pledged, and in kind offer in the attempt to raise 4000 as requested by Wagner and Taylor on August 3 with a ten day deadline. Lane and Kosztołnyik offered to front the remainder. Wagner said she would need to consult the auditor and get a board vote in order to accept.

And Canapes event: A sub-committee met with Bill Allen as was promised in minutes of June, July, August meetings. A written report was submitted and discussed. Suggested work flow: Report of next two weeks' work given in detail, the rest in a general description.

Action: Work and planning continued through mid week. The ACBV auditor approved the concept of the committee members' fronting the money, but the acbv board voted against it 4 – 7 by electronic, undisclosed recipient vote. Kosztołnyik wrote acceptance of the vote and thanked everyone in the committee. Another email was sent praising the volunteer work of Deb Mann, graphic designer and event planner.

Bikers in the committee are working on the best time for them to reschedule.

Celebrating the Arts

Report, September 1, 2009

- I. CTA will be Tuesday, September 15, at 5:30 at Miramont. Theme is Renaissance of the Arts. Please get your reservations in as soon as possible. We already have nearly 100 reservations and need everyone on the board to attend, as each of you will be introduced.
- II. Carol Wagner, Beth Taylor and Becky Russell met with Terry Hall, General Manager of Miramont, as well as Dawn Hall and Chef Rogers on Friday to work out details. Miramont will be working the cash bar and we will not be responsible. Because of the problems last year, Miramont will waive the \$1000.00 fee for room use.
- III. Chef Rogers is preparing a menu that represents Renaissance food: hearty soup and loaves of bread, pork tenderloin with vegetables, and a crusty fruit cobbler.
- IV. Music will be provided by: Richard Brooks and friend, strolling minstrels. Heartsease, a Celtic group that specializes in medieval music. Brooks and friend will stroll throughout the crowd during reception time, Heartsease will be on terrace. All will be volunteering their time.
- V. Brandon Rhodes will be juggler on the terrace.
- VI. Thom Lemmons and Karla Eidson will welcome guests in medieval attire.
- VII. Renaissance Angels will be placed on each table to encourage guests to give special monetary gifts to ACBV. Miss Tori Eidson will dress as a Renaissance Angel and go to each table, asking for donations.
- VIII. Art King will be auctioneer of Bets Davis oil painting and Larry Schueckler's bronze.

Becky Russell
Chairman, CTA

EXECUTIVE DIRECTOR SEARCH COMMITTEE
MEETING NOTES
1 September 2009

The Search Committee for the Executive Director position met on August 19.

Discussion concerned the following:

- Job Listing
- Posting of position
- Position to be posted 8/14
- Search to close 9/18 (will reopen if insufficient applicants)
- Ad to be adjusted to require inclusion of salary history

All resumes will be kept on file for future reference. All committee members will review resumes and the committee anticipates forwarding three applicants for Board consideration.

A rating system will be used to consider the Knowledge, Skills, and Abilities section of the job posting.

Any budget for the committee is to be determined, as necessary.

The committee will meet again after September 18.

Carol Wagner