

Arts Council of Brazos Valley
Board of Directors Meeting
August 4th, 2009

Members Present:

Carol Wagner, President
Peter Canney
Kay Conlee
John Happ
Penelope Kosztolnyik
Sue Lee
Thom Lemmons
Mitch Morehead
Becky Russell
Tom Wilkinson

Staff Present:

Beth Taylor

I President Wagner called the meeting to order at 6:00pm

II. Executive Session: Motion by Canney to enter executive session at 6:09pm; seconded by Conlee....APPROVED

Motion by Lemmons, seconded by Kosztolnyik to leave executive session. APPROVED

Action from Executive Session: Motion by Russell, seconded by Lemmons: Two months structured salary (payable regular schedule) is offered to former executive director Fisher, upon the execution of the separation agreement provided by ACBV. This offer valid until August 26th, 2009. APPROVED

III Motion by Kosztolnyik to approve agenda, seconded by Russell. APPROVED

IV. Minutes of the July 7, 14th, and 28th meeting were approved on a motion from Conlee, seconded by Lemmons. APPROVED

V. Discussion:

(A)Presidents: WAGNER

(1)Committee has been appointed by Wagner in accordance with by-laws. Search protocol was discussed and accepted. Committee and protocol are attached to these minutes.

(2) Job description for the Executive Director discussed and where to post opening notices accepted by Board.

(3)Wagner discussed the possibility of press release to announce search committee and job posting. Board decided to only update Website with information.

- (4)Wagner reminded the Board of the two up coming receptions: August 6th and August 10th.
- (5)Updated Board on letters to Affiliate organizations
- (6)Discussion and action on Budget was delayed to Finance report.

(B) Executive Director (Acting)

Personnel

- High level of stress, but are coping okay.
- Policies: update on personnel polices as discussed at the July regularly scheduled meeting.

Programs - Internal

- Art Center
 - o Recently had bouts of flooding in the center. We've asked for grant funds to fix the issue.
 - o Consideration of temporarily suspending Saturday hours at the Arts Center. Gather information over next month
- A.R.T. (Art Reaching Teens) for Life
 - Terracotta horse project is wrapping up. There was a great article in the paper about the project.
 - Promises made to Lynn by Padraic include an additional \$1,625 payment for the horse project and a \$3,000 pre-payment for the mural program.
 - ACBV, BCJSD are starting the mural project in detention tonight (August 4, 2009).
 - ACBV signed a contract with Lynn for the detention mural. At the time, we discussed that because we don't have a written agreement and things are tight around here, we are going to have to consider what we can do to meet (at least partially) the verbal agreement with Padraic.
- Reflections of a Special Olympics Athlete
- Publications
- Celebrating the Arts
 - o We're playing catch-up. We've got an invitation ordered now, and I will be selecting a graphic designer for the program this week. There are many other areas that I will be following up on this week for CTA including the invitation list, auctioneer, centerpiece donations and more.
- ... & Canapés
- Affiliate news
 - o New
 - o Pending
 - o News
 - Brazos Barbershoppers have disbanded. We now support 58 affiliates.
- Texas Gallery
 - July – Fiber Arts Show has been well-attended.

- August – Kent Kessinger’s wood block prints are up. We expect a large reception on Thursday, August 6.
 - Committee met Monday, August 3. Craig is finalizing the schedule and will report next month. We are excited about the exhibits under consideration.
- Gallery@Dartmouth
 - July-September: Staff art
 - Staff is determining the next show in the gallery
- Community Gallery-at-Large© Program
 - ACBV is considering changes to this program to make it a more worthwhile venture of our time, by scaling it back or temporarily suspending it.

Municipalities

- Municipalities
 - College Station
 - Budget presentation made on July 16 to city staff. There has been discussion that our estimated increase will not be realized and we may, in fact, face cuts.
 - ACBV submitted a letter in support of our and our affiliates’ funding.
 - We will be on the workshop agenda on August 20 or 21.
 - Bryan
 - We will be contacted in a couple of weeks to be scheduled for the November agenda.
 - Navasota
 - We’re behind the curve to be in the budget this year, but we are scheduled to present to Navasota on August 24.
 - Brenham
- Counties
 - Brazos
 - ACBV presented our budget request to the county on July 20.
 - They expressed concern about handling/double funding affiliates; we offered a similar arrangement to College Station (i.e. subgrant funds through ACBV).
 - Burleson
 - Leon
 - Madison
 - Robertson
 - Washington
- State

Programs – External

- Texas Reds Festival
- Brazos Valley World Festival
- Barbara Bush Literacy Corps
 - Who is our contact with BBLC?
- ACBV Grants programs revised:
 - Annual Program Operating Grants – CS HOT Revenues funding

- Craig has received 18 total grants. Two will be returned – Navasota Blues Fest and Brenham Children’s Chorus. We will consider funding the requests if we are able through the minigrant program.
 - Mini-Grant award – Nothing to report
 - Designated Grant Program
 - College Arts Scholarship
 - Rural Sub-grant
 - ACBV has cut checks to the Navasota Theatre Alliance (\$1,789) and Burton Cotton Gin (\$2,500).
 - We will follow up with the Star of the Republic in the next week. ACBV has a total of \$2,686 to spend before August 31.
- Texas Association of Museums Conference:
 - ACBV is coordinating funding requests through the cities of Bryan and College Station.
 - The next meeting is scheduled for later in the month,
- Arts Museum Alliance
 - Community-wide promotion of arts and museum events with lodging industry
 - Want to pool resources to bring a large-size event every year
- Alliance of American Women in the Arts
 - Luncheon scheduled on September 11. We are coordinating the event with Ozden Ochoa. More details will follow as they are made in the next month.
- Bush School Public Service Organization Advisory Panel
 - Bush School Capstone – in light of the leadership change, the Bush School has opted to cancel our Capstone for this year. They are interested in re-visiting the Capstone for next year.

Financial

- General Finances
 - For the time being, we are skating through okay. We need to pay off the audit bill in the next month. This is do-able.
 - Cash flow report: under finance report.
- Financial Policies
- Membership
 - \$950.00 and 4 new members in July
- Arts Business Consortium Program
- Budget
- Pending/Pledged/Requested
 - ACBV turned in several grant requests last week.
 - Plass Foundation: \$12,000 for lighting, painting and door repairs
 - Astin Trust: \$10,000 for ACBV Scholarship & Reflections programs
 - Doak Trust: \$13,000 for marketing initiatives (consulting, web re-design and print materials)

Other

- Public image management and relations

- Met/am meeting with many of the leaders of nonprofit pillars in the community
- There is a level of concern about the actions of ACBV without Padraic as the Executive Director. My role has been to reassure those that I can that our doors remain open to them and we are here to serve them. With that said, once a resolution comes, we can have closure.
- Carol and I sent a letter to our affiliate organizations last week.
- I am contacting some of our major donors to introduce myself in the coming weeks.

(C) Budget and Finance Report

1. Lee reviewed the June financial reports with the Board. After discussion, Lee moved that June 2009 financials be approved, seconded by Happ. **APPROVED**
2. July, August and September financial projections were presented and discussed.

(D) Committee Reports:

1. Motorcycle Project, Canney & Kosztołnyik, “Two Rivers Ride” scheduled for Sept. 27th has been moved to October 11th with a “and Canapés” on October 7th Wagner requested that due to financial conditions, the committee raise \$4,000.00 by August 14th
2. Celebrating the Arts, Russell, Renaissance theme, Keith and Debbie Brooks donating The décor, invitations to be mailed soon. Two items for a live auction.
3. Nominating, Wagner for McIlhaney, a list of possible candidates for Board membership Was reviewed by the Board. After discussion was accepted and list is attached to these Minutes.
4. Arts Business Consortium, Canney, discussed having a breakfast in Navasota

VI. **Old/New Business:** None

VII. Announcements Next Board meeting, Tuesday, September 1st, 6:00pm

VIII. ADJOURN

Motion by Canney, Second by Russell **APPROVED**

